

CARMEN ORTEGA DAVILA

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Current Professional Status:

2002 – present	Universidad del Este <i>Vice-Chancellor Information Resources</i>	Carolina, Puerto Rico
2000 –2002	Colegio Universitario del Este <i>Dean of Learning Resources</i>	Carolina, Puerto Rico

Academic Preparation: Education and Professional Certification

1991	University of Puerto Rico <i>MSL In Academic Library</i>	Río Piedras, Puerto Rico
1984	University of Puerto Rico <i>BBA, Major In Labor Relations</i>	Río Piedras, Puerto Rico

Professional Development:

- 2013 ADA New Regulations & Emerging Issues
- 2012 Annual Conference 21st Community Center, New Orleans
- 2011 Workshop “Video juegos educativos” Asociación de Maestros de PR.
- 2010 LIBER 2010, Barcelona, España
- 2010 Annual Conference 21st Community Center, Washington
- 2009 UTPA Assistive Technology Conference, Texas
- 2008 CLADEA Conference Puebla, Mexico
- 2007 Campus Technology Conference, Washington D.C.
- 2006 NECC Conference, San Diego, California
- 2005 Visited Tecnológico de Monterrey, Monterrey, Mexico
- 2004 Visited NOVA Southeaster University, Ft.Lauderdale Florida
- 2003 Title V Director Meeting, Department of Education, Washington D.C.
- 2002 Title V New Director Meeting, Department of Education ,Washington D.C.
- 2002 Voyager Circulation and Reserve Modules Carolina , Puerto Rico
- 2001 Advanced Internet UNE Faculty Seminar Carolina, Puerto Rico
- 2001 Americorps Vista Supervisor Conference Maryland, Ocean City
- 2000 Microsoft_ Networking Solutions Conference SanJuan, Puerto Rico
- 1999 Speaker: Using the Internet, Politécnica University, Hato Rey
- 1999 Visited Leavey Library at the University of Southern California
- 1998 Participant at COMDEX Miami
- 1997 Work with Videoconferencing Project at the Inter American University of PR
- 1996 Speaker at the 3rd Symposium of Interactive Multimedia.

Other Professional Experiences:

- 2001-2016 **Universidad del Este**
- AmeriCorps Vista Director Project*
Community Technology Center responsible for the development and services
for the main Campus and five off- universities center
- 2009- 2014 21 st Century Community Learning Center Project Director
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- 2002- 2007 **Universidad del Este**
- Title V Cooperative Director*
- Responsible for the administration and implementation for the cooperative grants
between the three mayor campus of AGMUS.
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- 1999-2000 **Inter American University, Barranquitas**
Campus Center for Information Access Director
- Responsible for the redesign of a new facilities, the development of a new
Videoconferencing Service for the campus, the development of a Graphics Art
Department with high technology equipment.
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- 1999 **Inter American University, Barranquitas**
Campus Part time faculty in the course
- Use of technology in education.
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- 1995-1998 **Inter American University, Bayamón**
Campus Center for Access Information
- Director Member of the committee of implantation the new Library System
Unicorn during the year 1996 and 1997. Administrator of the first Local area
network with video, Data and voice in September, 1995.
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- 1994-1995 **University of the Sacret Heart, Santurce**
Library Automation Coordinator
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- 1991-1994 **Inter American University, Metropolitan**
Campus Library Librarian II

Administrator of the First Local Area Network with remote access in Puerto Rico, CD-ROM databases and Dialog Services. Supervised three Professional Librarians and four Assistant Librarians.

1990-1991 **Inter American University, School of Law Campus**
Assistant Librarian

Providing reference services to users. In charge of the periodicals section Díaz Asencio & López Orsini Law Firm General Library work and research librarian.

Competencies and Skills:

Experience in VOYAGER, UNICORN, DOBIS/LEUVEN, LEXIS, CompuClerk, Microjuris and Microsoft applications; Novell 3, 12 and 4.11, Adobe applications, Windows 95, 98, XP,2000, VISTA, 2010 and NT XP; MS-DOS and Macintosh; Catalog of analytical material. Excellent teaching, administrative and supervisory skills.

Language Acquisition:

English-fluent (verbal and written)
Spanish-fluent (verbal and written)